



CAD TECH / VISUALIZER

This position will report to our location in Stallings. The hours are M-F, 7:00 am – 3:30 pm.

The CAD TECH/VISUALIZER at ITC Millwork plays an integral role in designing and planning millwork packages by drafting trim and millwork details to service our clients, builders, architects, and our team of craftsmen.

To perform this job successfully, **individuals must possess** the following:

- Experience required in AutoCAD, Google SketchUp &/or equivalent. Millwork drafting experience preferred.
- Project Management skills, including coordinating and overseeing several projects.
- Ability to read a tape measure and perform mathematical calculations such as addition, subtraction, multiplication, and division using whole numbers, common fractions, and decimals.
- Attention to detail with the ability to read, analyze and interpret data for accuracy and completeness.
- Strong interpersonal and communication skills, including verbal and written.
- Ability to present information and respond to one-on-one and small-group questions.
- Effective problem-solving and time-management skills.
- Ability to work independently with minimal supervision and function as a team.
- A willingness to learn and understand our product line, how to perform a plan take-off, and read a set of blueprints.

Education and/or Experience:

- Must have a High School Diploma or GED certificate. Preferably a BS/BA in business.
- Prior experience using Microsoft applications, such as Word, Excel, PowerPoint, and Outlook.
- At least 1-3 years experience working in a distribution or building supply center preferred.

Work Environment:

This position requires moderate mobility and the ability to sit for long periods of time. We are a fast-paced deadline-orientated warehouse with minimal noise. Reasonable accommodations may be made to enable individuals with disabilities.

Interested and qualified applicants may email their resumes and salary requirements to shane.higginbotham@itcmillwork.com